

ADMISSIONS POLICY



King Arthur British School is a private school that follows the British National Curriculum. Whilst the school is selective, in that it considers each application separately and reserves the right to refuse admission in certain cases, it is inclusive in that it accepts a range of students from varying backgrounds and with varying needs.

School Requirements

In order for a child to be admitted to the school:

- For children above the age of 6 years, the child must show a sufficient grasp of the English language to be able to access the curriculum successfully. This is decided by the Coordinators, Psychologist and senior management at interview and on studying the child's latest academic reports.
- If the child has a low level of English, the school may still choose to offer a place but on the understanding that the parents will pay for the extra classes considered necessary in order to support the child adequately during their time in the school.
- A child will not be refused because they have a special need, but the school must be confident that this need can be catered for adequately and that accepting the child into the school will not mean that the child's own, or the education of others in the school, will suffer.
- Parents must provide up-to-date reports on their child's progress in their current school if they are more than 5 years old.

If there is a waiting list

Where there are more requests for places than places available, places are allocated in accordance with the following criteria and in the order shown below:

- To children who have siblings already at the school
- To children who have extended family members at the school
- To children who have already been receiving education in a British school
- To children who have a high level of English It should also be noted that it is the policy of the Administration of the school that:

"In principle, when we have a choice we should select the child who is more likely to complete their full education with KABS."

Chronological age admittance

- Children are normally admitted into the year group that corresponds to their chronological age according to the Spanish system (January to December). This means that those children born in the autumn are placed in the year group above that in which they would be placed in the British system.

Admission procedure for children: EYFS

- Siblings of pupils already in school: The place is guaranteed unless the child has a special need the school feels it cannot meet. Once the school has allocated places to siblings and is sure how many places are available in Nursery and Reception, new families are contacted and the following procedure is followed:

- Parents visit the school and are shown around by the person in charge of Admissions.
- Parents make a date to come for a meeting where the parents and child will be interviewed by the School Head and the School Psychologist.
- The School Psychologist assesses the child and talks to the parents about any special needs the child may have and answers any questions they might have about the school and the education it offers to its pupils. Parents must provide the school with the child's latest report.
- Key Stage Co-ordinator and Head Teacher explain the British education system more fully.
- The parents are informed on the same day by the school secretary to inform them if their child has been accepted or not.

Level of English is not important at this stage (EYFS) but a child maybe refused a place in Nursery or Reception because:

- They have a special need that cannot be adequately met by the school (although note: If the child has a special need the school can not ordinarily meet but the parents are prepared to pay for the classroom support needed by the child, and this can be arranged to the mutually agreement of parents and staff, a place may be allocated.)

Admission procedure for children entering Primary Stage (KS1+KS2)

- Parents visit the school and are shown around by the person in charge of Admissions.
- Parents make a date to come for a meeting where the parents and child will be interviewed by the School Head and the School Psychologist.
- The School Psychologist assesses the child and talks to the parents about any special needs the child may have and answers any questions they might have about the school and the education it offers to its pupils. Parents must provide the school with the child's latest report.
- Key Stage Co-ordinator and Head Teacher explain the British education system more fully.
- The parents are informed on the same day by the school secretary to inform them if their child has been accepted or not.
- Siblings of pupils already in school: The child has an interview with one of the teachers from the appropriate Key Stage. The teacher assesses the child and talks to the parents about any special needs the child may have.
- The place is guaranteed unless the child has a special need the school feels it cannot meet or does not have a high enough level of English

A child may be refused a place

They have a special need that cannot be adequately met by the school (although note: *If the child has a special need the school can not ordinarily meet but the parents are prepared to pay for the classroom support needed by the child, and this can be arranged to the mutual agreement of parents and staff, a place may be allocated.*)